



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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September 26, 2006

TO: Agency Budget Officers

FROM: Pam Davidson, Senior Budget Assistant
Budget Division

**SUBJECT: REPORT ON SAVINGS INCENTIVE ACCOUNT EXPENDITURES IN
FISCAL YEAR 2006**

As we do each year after the Phase 2 accounting close, OFM is requesting that agencies with Savings Incentive allocations report how they used those allocations that were spent. For those agencies that had Savings Incentive allocations but did not spend anything in FY 2006, we are requesting that you report back to us as to how the existence of the Savings Incentive Program affected your agency's year-end spending patterns. We will use this information to prepare the required annual report to the Legislature regarding agencies' use of the Savings Incentive Account (SIA) allocations.

The SIA was created in 1997 to encourage efficient use of state funds by allowing agencies to use eligible portions of each fiscal year's unspent General Fund (GF-S) appropriation to improve services to their customers. This annual report, required by Chapter 261, Laws of 1997, identifies how Savings Incentive Account funds were spent and how the implementation of the Savings Incentive Program affected year-end spending patterns. Because accounting data does not provide sufficient detail on the exact nature of SIA expenditures, we need agency assistance for these explanations.

Included with this e-mail message is a Word file that shows the dollar amount that was spent by your agency in Fiscal Year 2006, as of OFM Phase 2 accounting close, and a SIA form in Word that will provide the information necessary to compile a statewide report.

For agencies that have spent SIA funds in Fiscal Year 2006 (see list below):

Please complete the entire form and email the completed word processing document to Linda Hamilton at linda.hamilton@ofm.wa.gov by Thursday, October 31, 2006. Although we would prefer this information be returned in file form (either Word or WordPerfect), you can transmit a paper document if that is the most practical option you have. Please contact Linda Hamilton at 902-0526 if you have difficulty accessing the file.

Agencies that spent SIA in FY 2006: Senate, Joint Legislative Audit and Review Committee, Statute Law Committee, Court of Appeals, Office of the Governor, Public Disclosure Commission, Office of the Secretary of State, Office of Attorney General, Department of Licensing, Military Department, Indeterminate Sentence Review Board, Department of Social and Health Services, Department of Health, State School for the Blind, Work Force Training and Education Coordinating Board, Department of Ecology, State Conservation Commission, Department of Agriculture, Community/Technical College System.

For all other agencies that received General Fund-State appropriations in Fiscal Year 2006:

Please use the same form and transmittal method as described above, but respond only to the last question concerning any changes in your end-of-fiscal period spending patterns.

All agencies that received General Fund-State appropriations in FY 2006:

House of Representatives, Senate, Joint Legislative Audit & Review Committee, Legislative Evaluation and Accountability Program Committee, Joint Legislative Systems Committee, Statute Law Committee, Supreme Court, State Law Library, Court of Appeals, Commission On Judicial Conduct, Administrative Office of the Courts, Office of Public Defense, Office of Civil Legal Aid, Office of the Governor, Office of Lieutenant Governor, Public Disclosure Commission, Office of the Secretary of State, Governor's Office of Indian Affairs, Commission on Asian Pacific American Affairs, Office of State Auditor, Commission on Salaries Elected Officials, Office of Attorney General, Caseload Forecast Council, Community, Trade & Economic Development, Economic and Revenue Forecast Council, Office of Financial Management, Department of Personnel, Commission On Hispanic Affairs, Commission African-American Affairs, Human Rights Commission, State Investment Board, Department of Revenue, Board of Tax Appeals, Department of General Administration, Department of Information Services, Liquor Control Board, Washington State Patrol, Department of Labor and Industries, Department of Licensing, Military Department, Indeterminate Sentence Review Board, Public Employment Relations Commission, Department of Social and Health Services, Home Care Quality Authority, Department of Health, Department of Veterans Affairs, Department of Corrections, Department of Services for the Blind, Sentencing Guidelines Commission, Higher Education Coordinating Board, Supt of Public Instruction, State School for the Blind, State School for the Deaf, Work Force Training and Education Coordinating Board, Department of Archaeology and Historic Preservation, Department of Early Learning, University of Washington, Washington State University, Eastern Washington University, Central Washington University, The Evergreen State College, Spokane Intercollegiate Research and Technology Institute, Western Washington University, Washington State Arts Commission, Washington State Historical Society, Eastern Washington State Historical Society, Columbia River Gorge Commission, Department of Ecology, State Parks and Recreation Commission, Interagency Commission for Outdoor Recreation, Environmental Hearings Office, State Conservation Commission, Growth Management Hearings Board, Department of Fish and Wildlife, Department of Natural Resources, Department of Agriculture, Employment Security Department, Community and Technical College System

FY 2006 Savings Incentive Account Spending by Agency

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| 012 - Senate | 691,429 |
| 014 - Joint Legislative Audit and Review Committee | 136,240 |
| 040 - Statute Law Committee | 24,934 |
| 048 - Court of Appeals | 43,440 |
| 075 - Office of the Governor | 33,399 |
| 082 - Public Disclosure Commission | 2,000 |
| 085 - Office of the Secretary of State | 36,825 |
| 100 - Office of Attorney General | 34,855 |
| 240 - Department of Licensing | 21,459 |
| 245 - Military Department | 20,962 |
| 250 - Indeterminate Sentence Review Board | 1,421 |
| 300 – Department of Social and Health Services | 48,251 |
| 303 – Department of Health | 77,660 |
| 351 - State School for the Blind | 49,066 |
| 354 - Workforce Training and Education Coordinating Board | 27,402 |
| 461 – Department of Ecology | 135,646 |
| 471 - State Conservation Commission | 24,568 |
| 495 – Department of Agriculture | 60,947 |
| 699 - Community/Technical College System | 84,908 |